

BY ORDER OF THE COMMANDER

**14 AFCL10-1
1 JANUARY 2000**



Operations

OPERATIONS STAN/EVAL (WING/GROUP/UNIT)

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This Checklist reflects Numbered Air Force requirements for Operations Stan/Eval programs at the NAF and wing levels to prepare for and conduct internal reviews.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed

1. References have been provided for each item. Critical items have been kept to a minimum, and are related to public law, safety, security, fiscal responsibility, and/or mission accomplishment. While compliance with non-critical items is not rated, these items help gauge the effectiveness/efficiency of the function.
2. Use the attached checklist as a guide only. Add to or modify each area as needed, to ensure an effective and thorough review of a unit's Operations Stan/Eval program. Forward proposed changes and comments to this supplement through the command chain to 14 AF/OV, 747 Nebraska Avenue, Suite B-305, Vandenberg AFB CA 93437-6282.

DALE A. ELLIOTT
Colonel, USAF
Vice Commander

Attachment 1
OPERATIONS STAN/EVAL (WING/GROUP/UNIT) CHECKLIST

Table A1.1. Checklist.

KRA 1 - POLICY and GUIDANCE			
SECTION 1 - WING/GROUP/UNIT			
Mission Statement: Implement the NAF standardization and evaluation program. NOTE: All references are from AFSPCI 36-2202/14 AF Supp1, unless otherwise noted.			
CRITICAL ITEMS	YES	NO	N/A
1.1.1. Are crewmembers who are in Duties Not Including Flying status prevented from performing any real-world actions on an on-line system? (para 4.1.4.3)			
1.1.2. Do Combat Mission Ready initial evaluations include at least one subtask from each Job Performance Requirement List task? (para 4.1.2.7)			
1.1.3. Do Combat Mission Ready upgrade and recurring evaluations include at least two tasks from each Job Performance Requirement List area listed in AFSPCI36-2203V1, to include all mandatory tasks as listed in AFSPCI36-220 14 AF Sup 1, para 4.1.2.8?			
NON-CRITICAL ITEMS	YES	NO	N/A
1.2.1. Does the group assess 14 AF/CC Special Interest Items during its Operations Standardization Team visits to its units? (para 1.1.4.2.1)			
1.2.2. Does the group coordinate their OST schedules with 14 AF/OV? (para 1.1.4.2.2)			
1.2.3. Does OGV or GSU DOVs collect and analyze training, evaluation, and operations data to identify, isolate, and correct negative trends, Areas for Review, and Repeat Areas for Review? (para 1.2.10.8.1)			
1.2.4. Does OGV or GSU DOVs determine Courses of Action to assist units in resolving evaluation and operations Areas for Review? (para 1.2.10.8.2)			
1.2.5. Does the squadron or operational detachment ensure its units collect and analyze TEMAP training data to identify, isolate and correct negative trends, (Repeat) Areas for Review? (para 1.2.12.6.)			
1.2.6. Does the group or GSU ensure Individual Qualification Folders are maintained in six-part folders? (para 2.1.)			

NON-CRITICAL ITEMS	YES	NO	N/A
1.2.7. Does the group or GSU ensure that for each crewmember only one set of records is maintained regardless of how many folders comprise an individual's Individual Qualification Folder? (para 2.1.1)			
1.2.8. Does the group or GSUs maintain Individual Qualification Folders in accordance with AFSPCI36-2202 14 AF Sup 1, para 2.1.3?			
1.2.9. Does OGV or GSU DOVs ensure evaluators do not conduct a follow-on evaluation for any supplemental, individual, or qualification training they provide? (para 4.1.1.5)			
1.2.10. Are no-notice evaluations conducted at least 1 month prior to the crewmember(s)' delinquency date(s)? (para 4.1.2.3.1.1)			
1.2.11. Do Basic Mission Ready qualification observations include task coverage requirements specified IAW AFSPCI36-2202 14 AF Sup 1, attachment 4? (para 4.1.2.5.1)			
1.2.12. For recurring evaluations, are crews evaluated as a whole in accordance with AFSPCI36-2202 14 AF Sup 1, attachment 5, when practical? (para 4.1.4)			
1.2.13. When unusual circumstances prevent a crew from being evaluated as a whole, is the evaluation conducted in accordance with AFSPCI36-2202 14 AF Sup 1, attachment 3? (para 4.1.4.)			
1.2.14. In all cases where more than one trainee is evaluated during an initial or upgrade evaluation, does OGV or GSU DOVs ensure the unit commander or operations officer has provided his/her approval? (para 4.1.4.4)			
1.2.15. Does OGV or GSU DOVs ensure two script versions of all initial, upgrade, and recurring evaluations are maintained? (para 4.1.7.2)			
1.2.16. Does OGV or GSU DOVs ensure scripts are formatted in accordance with AFSPCI36-2202 14 AF Sup 1, para 4.1.8.1?			
1.2.17. Does OGV or GSU DOVs ensure evaluators review scripts for accuracy prior to each presentation, and maintain a record of initial coordination, subsequent and annual reviews? (para 4.1.8.10)			
1.2.18. Does OGV or GSU DOVs ensure a record of exposure is maintained for each script? (para 4.1.8.11)			